



**Ahluwalia Contracts  
(India) Ltd**  
Engineering, Designing & Construction

Courier/online/e-mail

Date: 04-09-2020

To,

Asst. General Manager (Corporate Services)  
BSE Limited.  
25<sup>th</sup> Floor, P.J.Towers  
Dalal Street,  
Mumbai - 400001

Asst. Vice President - Listing,  
National Stock Exchange of India Ltd.  
5<sup>th</sup> Floor, Exchange Plaza,  
Bandra Kurla Complex,  
Bandra (East) Mumbai- 400051

Dear Sir,

Sub: Notice for 41st Annual General Meeting

Ref.: Scrip Code: NSE: - AHLUCONT, BSE: - 532811 - ISIN Code: INE758C01029

Dear Sir/Madam,

This is to inform you that, Pursuant to Regulation 30 with part A Schedule III of the SEBI (Listing Obligations & Disclosure Requirements) Regulations 2015. Please find enclosed herewith a certified copy of Notice of 41st Annual General Meeting of the Company scheduled to be held on Wednesday on 30th September, 2020 at 3.00 p.m. through VC or OAVM, without the physical presence of the members at a common venue.

Kindly take the same on your record and oblige.

You are also requested to up-date our Company records/data in BSE & NSE Website.

Yours faithfully,

**For Ahluwalia Contracts (India) Ltd**



**(Vipin Kumar Tiwari)**

GM (Corporate) & Company Secretary

Encl.: as above

Copy to:

1	Manager (Listing), Calcutta Stock Exchange Ltd, 7, Lyons Range, Kolkata – 700001, Ph./Fax: 033-22104470-4468	2	M/s Link Intime India Pvt. Ltd Noble Heights, 1st Floor, Plot NH 2, C-1, Block LSC, Near Savitri Market, Janakpuri, New Delhi – 110058, Tel. No.- 011- 41510592-94
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Notes: Please find given below links:

To view/download AGM Notice:

[http://www.acilnet.com/wp-content/uploads/2020/09/ACIL\\_NOTICE.pdf](http://www.acilnet.com/wp-content/uploads/2020/09/ACIL_NOTICE.pdf)

# NOTICE

Notice is hereby given that the 41st Annual General Meeting of Ahluwalia Contracts (India) Ltd will be held on Wednesday, 30th September, 2020 at 3.00 p.m. through Video Conferencing (VC) / Other Audio Visual Means (OAVM), to transact the following business.

## ORDINARY BUSINESS:

### ITEM NO. 1

To receive, consider and adopt

- a. the Audited Standalone Financial Statements of the Company for the financial year ended 31st March, 2020, together with the Reports of the Board of Directors and the Auditors thereon; and
- b. the Audited Consolidated Financial Statements of the Company for the financial year ended 31st March, 2020, together with the Report of the Auditors thereon.

### ITEM NO. 2

To appoint a Director in place of Mr. Shobhit Uppal (DIN: 00305264) who retires by rotation and, being eligible, offers himself for re-appointment.

### ITEM NO. 3

#### Re-Appointment of M/s. Amod Agrawal & Associates, Chartered Accountants as Statutory Auditor of the Company

To re-appoint to M/s. Amod Agrawal & Associates, Chartered Accountants [Firm Registration No.: 005780N], as Statutory Auditors of the Company for another term of five(5) years, to hold office from the conclusion of this Annual General Meeting till the conclusion of 46th Annual General Meeting of the Company to be held in the year 2025 and to fix their remuneration, by considering and if thought fit, passing, with or without modification(s), the following resolution as an Ordinary Resolution:

“**RESOLVED** that pursuant to provision of Sections 139, 142 and all other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014 including any statutory modification(s) or re-enactment thereof, for the time being in force and subject to all the applicable laws and regulations, including but not limited to the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and pursuant to the recommendations of the Audit Committee and Board of Directors of the Company, M/s. Amod Agrawal & Associates, Chartered Accountants [Firm Registration No.: (005780N), be and are hereby re-appointed as Statutory Auditors of the Company for another term of five (5) years to hold office from the conclusion of this Annual General Meeting till the conclusion of 46th Annual General Meeting of the Company to be held in the year 2025 and the Board of Directors of the Company, be and are hereby authorised to fix such remuneration including out of pocket expenses as may be recommended by the Audit Committee of the Company.”

## SPECIAL BUSINESS:

### ITEM NO. 4

#### Re-Appointment of Dr. Mohinder Sahlot (Din: 01363530) As Independent Director of The Company:

To consider and, if thought fit, to pass, with or without modification(s), the following resolution as a Special Resolution:

“**RESOLVED** that pursuant to the provisions of Sections 149, 150, 152 and any other applicable provisions of the Companies Act, 2013 and the Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force) read with Schedule IV to the Companies Act, 2013 and Clause 25 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, Dr. Mohinder Sahlot (DIN 01363530), Independent Director be and is hereby re-appointed for the second term for another period of one year w.e.f. 30-03-2020 pursuant to the recommendation by the Nomination and Remuneration Committee and the Board of Directors of the Company.”

“**RESOLVED FURTHER THAT** Mr. Bikramjit Ahluwalia, Chairman & Managing Director, Mr. Shobhit Uppal, Dy. Managing Director and Mr. Vipin Kumar Tiwari, Company Secretary of the Company be and are hereby severally authorised to file the necessary Form DIR-12 or related Forms with the Registrar of Companies, NCT Delhi & Haryana, New Delhi and to do all such acts, deeds and things as may be necessary to give effect to the aforesaid resolution.”

### ITEM NO: 5

#### Ratification of Payment of Remuneration of Cost Auditor

To consider and if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution:

“**RESOLVED THAT** pursuant to the provisions of Section 148 and all other applicable provisions of the Companies Act, 2013, if any, and the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof, for the time being in force), the Cost Auditors M/s N. M & Co., Cost Accountants (FRN: 000545) appointed by the Board of Directors of the Company, to conduct the audit of



the cost records of the Company for the financial year 2020-21, be paid the remuneration of ₹ 2.00 Lakhs p.a. mutually decided by the Board.”

“**RESOLVED FURTHER THAT** the Board of Directors of the Company be and is hereby authorised to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution.”

**Registered Office:**  
A-177, Okhla Industrial Area  
Phase-I, New Delhi-110020  
CIN : L45101DL1979PLC009654

By order of the Board  
For **Ahluwalia Contracts (India) Ltd**  
Sd/-  
**(Vipin Kumar Tiwari)**  
GM (Corporate) & Company Secretary  
ACS: 10837

Date:14.08.2020

## **NOTES FORMING PART OF THE NOTICE**

### **Notes:**

In view of the continuing Covid-19 pandemic, the Ministry of Corporate Affairs (“MCA”) has vide its circular dated 5th May, 2020 read with circulars dated 8th April, 2020 and 13th April, 2020 (collectively referred to as “MCA Circulars”) permitted the holding of the Annual General Meeting (“AGM”) through VC / OAVM, without the physical presence of the Members at a common venue. In compliance with the provisions of the Companies Act, 2013 (“Act”), SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“SEBI Listing Regulations”) and MCA Circulars, the AGM of the Company is being held through VC / OAVM.

Pursuant to the provisions of the Act, a Member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote on his/her behalf and the proxy need not be a Member of the Company. Since this AGM is being held pursuant to the MCA Circulars through VC / OAVM, physical attendance of Members has been dispensed with. Accordingly, the facility for appointment of proxies by the Members will not be available for the AGM and hence the Proxy Form and Attendance Slip are not annexed to this Notice.

Institutional / Corporate Shareholders (i.e. other than individuals / HUF, NRI, etc.) are required to send a scanned copy (PDF/JPG Format) of its Board or governing body Resolution/Authorisation etc., authorising its representative to attend the AGM through VC / OAVM on its behalf and to vote through remote e-voting. The said Resolution / Authorisation shall be sent to the Scrutinizer by email through its registered email address to [cs.corpoffice@acilnet.com](mailto:cs.corpoffice@acilnet.com) with a copy

marked to [enotices@linkintime.co.in](mailto:enotices@linkintime.co.in)

1. Corporate Members intending to send their authorised representatives to attend the Meeting are requested to send a certified true copy of the Board Resolution authorising their representative to attend and vote on their behalf at the Meeting.
2. Explanatory Statement pursuant to Section 102 of the Companies Act, 2013, in respect of the Special Businesses to be transacted at the Annual General Meeting as set out in the Notice is annexed hereto.
3. In case of joint holders attending the Meeting, only such a joint holder who is higher in the order of names will be entitled to vote.
4. With effect from April 01, 2014, inter-alia, provisions of section 149 of Companies Act, 2013, has been brought into force. In terms of the said section read with section 152(6) of the Act, the provisions of retirement by rotation are not applicable to Independent Directors. Therefore, the directors to retire by rotation have been re-ascertained on the date of this notice.
5. All the documents referred in the Notice, Annual Report as well as Annual Accounts of the subsidiary companies and Register of Directors' Shareholding are open for inspection during the business hours at the Registered Office of the Company up to and including the date of Annual General Meeting.
6. The Register of Members and Share Transfer Books of the Company shall remain closed during the Book Closure period, i.e. from Monday, 21st September, 2020 to Wednesday, 30th September, 2020, both days inclusive for the purpose of 41st Annual General Meeting of the Company.
7. The Annual Report and the Notice of this Annual General Meeting shall be sent to all shareholders by email on registered email id holding shares as on 04.09.2020.
8. While Members holding shares in physical form may write to the Company for any change in their address and bank mandates Members having shares in electronic form may inform any change in address and bank details to their depository participant(s) immediately so as to enable the Company for further correspondence with the members.

9. The Members holding shares in the same name or same order of names under different folios are requested to send the share certificates for consolidation of such shares to the Company.
10. With the aim of curbing fraud and manipulation risk in physical transfer of securities, SEBI has notified the SEBI (Listing Obligations and Disclosure Requirements) (Fourth Amendment) Regulations, 2018 on June 8, 2018 to permit transfer of listed securities only in the dematerialised form with a depository. In view of the above and the inherent benefits of holding shares in electronic form, we urge the shareholders holding shares in physical form to opt for dematerialisation.
11. The Members desirous of appointing their nominees for the shares held by them may apply in the Nomination Form (Form SH.13).
12. In order to provide protection against fraudulent encashment of dividend warrants, Members holding shares in physical form are requested to provide their bank account number, name and address of the bank/branch to enable the Company to incorporate the same in the dividend warrant.
13. All unclaimed/unpaid dividend up to the financial year ended on 31st, March 2011 have been transferred to the Investor Education and Protection Fund of the Central Government pursuant to Section 205A of the Companies Act, 1956 (corresponding Section 124 &125 of the Companies Act, 2013).
14. Members are requested to note that dividends not encashed or remaining unclaimed for a period of 7 (seven) years from the date of transfer to the Company's Unpaid Dividend Account, shall be transferred, under Section 205A of the Companies Act, 1956 (corresponding Section 124 &125 of the Companies Act, 2013) , to the Investor Education & Protection Fund (IEPF), established by the Central Government under Section 205C of the Companies Act, 1956 and/or corresponding provisions of Section 125 of the Companies Act, 2013. No claim in respect to the dividend shall lie against the Company or IEPF after transfer of the dividend amount to IEPF.
15. **Payment of Un-Paid/ Unclaimed Dividend**

The members are hereby informed that the Company would transfer the unpaid / unclaimed dividends, which remain unclaimed for a period of 7 years, to the Investor Education and Protection Fund (IEP FUND) constituted by the Central Government under section 125 of The Companies Act, 2013.

The following are the details of dividends declared by the Company and last date for claiming unpaid Dividend.

Sl.	Financial Year	Date of Declaration of dividend	Last date for claiming unpaid Dividend
1	2017-18	22/09/2018	26/11/2025
2	2018-19	25/09/2019	25/11/2026

In view of the above, the shareholders are advised to send their requests for payment of unpaid dividend pertaining to the years 2017-18 and 2018-19 to the Share Transfer Agent at New Delhi for Revalidation of Dividend Warrants/Demand Drafts before the last date for claiming un-paid dividend.

The Company has uploaded the details of unpaid and unclaimed amount lying with the Company as on the date of last AGM on **25-09-2019** on the Company website ([www.acilnet.com](http://www.acilnet.com)) as well as the Ministry of Corporate Affairs website.

Once the unpaid/ unclaimed dividend is transferred to IEPF, no claim shall lie against the Company / Registrar & Transfer Agent (RTA) in respect of such amount by the members.

Investors holding shares in physical form are advised to forward the particulars of their bank account, name, branch and address of the bank to the Share Transfer Agent immediately, if not sent earlier, so as to enable them to update the records.

16. The Members desirous of obtaining any information/clarification concerning the accounts and operations of the Company are requested to address their questions in writing to the Company Secretary at least ten days before the Annual General Meeting, so that the information required may be made available at the Annual General Meeting.
17. Pursuant to the provisions of the Companies Act, 2013 read with the Rules framed there under, the Company may send notice of Annual General Meeting, Directors' Report, Auditors' Report / Annual Audited Financial Statements in electronic mode. Further, pursuant to the first proviso to the Rule 18 of the Companies (Management and Administration) Rule, 2014, the Company shall provide an advance opportunity at least once in a financial year to the members to register their e-mail address and changes therein. In view of the same, Members are requested to kindly update their e-mail address with depository participants in case of holding shares in demat form. If holding shares in physical form,



Members are requested to inform their e-mail IDs to the Company.

18. Electronic copy of the Notice of the 41st Annual General Meeting of the Company inter-alia indicating the process and manner of remote e-voting is being sent to all the members whose email IDs are registered with the Company/Depository Participants(s) for communication purposes unless any member has requested for a hard copy of the same. For members who have not registered their email address, physical copies of the aforesaid documents are being sent by the permitted mode and request received from the members.
19. As a part of “Green initiative in the Corporate Governance”, The Ministry of Corporate Affairs vide its circular nos. 17/2011 and 1/2011 dated 21.04.2011 and 29.04.2011, respectively, has permitted the companies to serve the documents, namely, Notice of General Meeting, Balance Sheet, Statement of Profit & Loss, Auditor’s report, Director’s report etc., to the members through email. The shareholders holding shares in physical form are requested to register their e-mail address with the Registrar and Share transfer

agents by sending duly signed request letter quoting their folio no., name and address. In case shares held in demat form, the shareholders may register their e-mail addresses with their DP’S (Depository Participants). In case any member desires to get hard copy of Annual Report, they can write to Company at registered office address or email at [cs.corpoffice@acilnet.com](mailto:cs.corpoffice@acilnet.com).

20. Members may also note that the Notice of the 41st Annual General Meeting and the Annual report for financial year **2019-20** will also be available on the Company’s website [www.acilnet.com](http://www.acilnet.com) for their download.

At the ensuing Annual General Meeting, Mr. Shobhit Uppal (DIN: 00305264), Dy. Managing Director of the Company, shall retire by rotation and being eligible, offers him-self for re-appointment.

Pursuant to Clause 36 (3) of the SEBI (LODR) Regulations, 2015, readwith SS-2, the particulars of the Directors proposed to be appointed/ re-appointed are given below:

**DR. MOHINDER SAHLOT, Independent Director** – (non-executive Independent) she is 52 year age Educational Qualification, B.Com., LLB & PHD (Law).

**She is also Directors of Following Companies:**

Angad Developers Pvt. Ltd, Aerofield Flying Academy Pvt. Ltd & Olympic Riding Academy Pvt. Ltd.

Name	Dr. Mohinder Sahlot
DIN	01363530
Date of Birth	22-07-1968
Age	52 years
Date of Re-Appointment	30-03-2020
Qualifications	B.Com, LLB & PHD (Law)
Expertise in specific functional area	Association Registered with ICAO as supplier of services (Studies), Member of Bar Associations of India, Members of Delhi High Court Bar Association, Member of Patiala House Bar Association, Member of Saket Bar Association, Experience of mediation and working in Saket District Courts as Mediator, Member of International Counsel of Arbitration (ICCA), Handled civil cases from past 14 years in various courts.
Terms & conditions of appointment	NIL
Remuneration	NIL
Directorship held in other public limited companies (excluding Foreign Companies)	NIL

<b>Name</b>	<b>Dr. Mohinder Sahlot</b>
Membership (M)/ Chairmanship (C) of Committees of other public companies (includes only Audit Committee (AC) of the Company) and Stakeholders'/ Investor' Grievance Committee (SIGC), CSR Committee, Nomination & Remuneration Committee	3
Number of Equity Shares held in the Company	None
Relationship with other Directors	None
Relationship with the Manager of the Company	None
Number of meetings attended during the year ended 31.03.2020	5 (Board Meeting)
Membership and Chairmanship of the Committees of the Board	Audit Committee, Stakeholders Relationship Committee, Nomination and Remuneration Committee

**MR. SHOBHIT UPPAL**, (Deputy Managing Director) aged 53 years has graduated in Electrical Engineering and has to his credit more than 28 years of Experience in multifarious activities relating to infrastructure. He has been instrumental in award and execution of many mega projects by the Company. He has been involved with the execution of various prestigious projects i.e. Hospital, Institutional, Commercial and Residential Projects. At present, he is actively involved with Kolkata, Patna, AIIMS, Jammu and Delhi NCR Projects.

<b>Name</b>	<b>Mr. Shobhit Uppal</b>
DIN	00305264
Date of Birth	25-03-1967
Age	53 years
Date of Re-Appointment	01-04-2018
Qualifications	B.E. Electrical
Expertise in specific functional area	More than 28 years' of experience to manage Building Construction activities in India and overseas
Terms & conditions of appointment	NIL
Remuneration	₹ 168.00 Lakhs p.a.
Directorship held in other public limited companies (excluding Foreign Companies)	NIL
Membership (M)/ Chairmanship (C) of Committees of other public companies (includes only Audit Committee (AC) of the Company) and Stakeholders'/ Investor' Grievance Committee (SIGC), CSR Committee, Nomination & Remuneration Committee	3
Number of Equity Shares held in the Company	4308000
Relationship with other Directors	Son in law of Mr.Bikramjit Ahluwalia, Managing Director
Relationship with the Manager of the Company	None
Number of meetings attended during the year ended 31.03.2020	5 (Board Meeting)
Membership and Chairmanship of the Committees of the Board	Audit Committee, Stakeholders Relationship Committee, Corporate Social Responsibility Committee





### Remote e-Voting Instructions for shareholders:

1. Open the internet browser and launch the URL: <https://instavote.linkintime.co.in>

The Members who have cast their vote by remote e-voting prior to the AGM may also attend/ participate in the AGM through VC / OAVM but shall not be entitled to cast their vote again.

Those who are first time users of LIPL e-voting platform or holding shares in physical mode have to mandatorily generate their own Password, as under:

- Click on “Sign Up” under ‘SHARE HOLDER’ tab and register with your following details: -

#### A. User ID: Enter your User ID

- Shareholders/ members holding shares in CDSL demat account shall provide 16 Digit Beneficiary ID
- Shareholders/ members holding shares in NSDL demat account shall provide 8 Character DP ID followed by 8 Digit Client ID
- Shareholders/ members holding shares in physical form shall provide Event No + Folio Number registered with the Company

- B. PAN:** Enter your 10-digit Permanent Account Number (PAN) (Members who have not updated their PAN with the Depository Participant (DP)/ Company shall use the sequence number provided to you, if applicable.

- C. DOB/DOI:** Enter the Date of Birth (DOB) / Date of Incorporation (DOI) (As recorded with your DP / Company - in DD/MM/YYYY format)

- D. Bank Account Number:** Enter your Bank Account Number (last four digits), as recorded with your DP/ Company.

- Shareholders/ members holding shares in CDSL demat account shall provide either ‘C’ or ‘D’, above
- Shareholders/ members holding shares in NSDL demat account shall provide ‘D’, above
- Shareholders/ members holding shares in physical form but have not recorded ‘C’ and ‘D’, shall provide their Folio number in ‘D’ above

- Set the password of your choice (The password should contain minimum 8 characters, at least one special Character (@!#\$%&\*), at least one numeral, at least one alphabet and at least one capital letter).
- Click “confirm” (Your password is now generated).

**NOTE:** If Shareholders/ members are holding shares in demat form and have registered on to e-Voting system of LIPL: <https://instavote.linkintime.co.in>, and/or voted on an earlier event of any company then they can use their existing password to login.

2. Click on ‘Login’ under ‘SHARE HOLDER’ tab.
3. Enter your User ID, Password and Image Verification (CAPTCHA) Code and click on ‘Submit’.
4. After successful login, you will be able to see the notification for e-voting. Select ‘View’ icon.
5. E-voting page will appear.
6. Refer the Resolution description and cast your vote by selecting your desired option ‘Favour / Against’ (If you wish to view the entire Resolution details, click on the ‘View Resolution’ file link).
7. After selecting the desired option i.e. Favour / Against, click on ‘Submit’. A confirmation box will be displayed. If you wish to confirm your vote, click on ‘Yes’, else to change your vote, click on ‘No’ and accordingly modify your vote.
8. Institutional shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on the e-voting system of LIPL at <https://instavote.linkintime.co.in> and register themselves as ‘Custodian / Mutual Fund / Corporate Body’. They are also required to upload a scanned certified true copy of the board resolution / authority letter/power of attorney etc. together with attested specimen signature of the duly authorised representative(s) in PDF format in the ‘Custodian / Mutual Fund / Corporate Body’ login for the Scrutinizer to verify the same.

#### If you have forgotten the password:

- Click on ‘Login’ under ‘SHARE HOLDER’ tab and further Click ‘forgot password?’
- Enter User ID, select Mode and Enter Image Verification (CAPTCHA) Code and Click on ‘Submit’.
- In case shareholders/ members is having valid email address, Password will be sent to his / her registered e-mail address.
- Shareholders/ members can set the password of his/ her choice by providing the information about the particulars of the Security Question and Answer, PAN, DOB/DOI, Bank Account Number (last four digits) etc. as mentioned above.
- The password should contain minimum 8 characters, at least one special character (@!#\$%&\*), at least one numeral, at least one alphabet and at least one capital letter.
- It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.

For shareholders/ members holding shares in physical form, the details can be used only for voting on the resolutions contained in the Notice.

During the voting period, shareholders/ members can login any number of time till they have voted on the resolution(s) for a particular “Event”.

Shareholders/ members holding multiple folios/demat account shall choose the voting process separately for each of the folios/demat account.

In case shareholders/ members have any queries regarding e-voting, they may refer the Frequently Asked Questions (‘FAQs’) and InstaVote e-Voting manual available at <https://instavote.linkintime.co.in>, under Help section or send an email to [enotices@linkintime.co.in](mailto:enotices@linkintime.co.in) or contact on: - Tel: 022 -4918 6000.

### Process and manner for attending the Annual General Meeting through InstaMeet

1. Open the internet browser and launch the URL: <https://instameet.linkintime.co.in>
  - Select the “**Company**” and ‘**Event Date**’ and register with your following details: -
    - A. **Demat Account No. or Folio No:** Enter your 16 digit Demat Account No. or Folio No
      - Shareholders/ members holding shares in **CDSL demat account shall provide 16 Digit Beneficiary ID**
      - Shareholders/ members holding shares in **NSDL demat account shall provide 8 Character DP ID followed by 8 Digit Client ID**
      - Shareholders/ members holding shares in **physical form shall provide** Folio Number registered with the Company
    - B. **PAN:** Enter your 10-digit Permanent Account Number (PAN) (Members who have not updated their PAN with the Depository Participant (DP)/Company shall use the sequence number provided to you, if applicable.
    - C. **Mobile No.:** Enter your mobile number.
    - D. **Email ID:** Enter your email id, as recorded with your DP/Company.
  - Click “Go to Meeting” (You are now registered for InstaMeet and your attendance is marked for the meeting).

Please refer the instructions (annexure) for the software requirements and kindly ensure to install the same on the

device which would be used to attend the meeting. Please read the instructions carefully and participate in the meeting. You may also call upon the InstaMeet Support Desk for any support on the dedicated number provided to you in the instruction/ InstaMEET website.

### Instructions for Shareholders / Members to Speak during the Annual General Meeting through InstaMeet

1. Shareholders who would like to speak during the meeting must register their request 3 days in advance i.e. 27-09-2020 with the company on the email id [cs.corpoffice@acilnet.com](mailto:cs.corpoffice@acilnet.com) created for the general meeting.
2. Shareholders will get confirmation on first cum first basis depending upon the provision made by the client.
3. Shareholders will receive “speaking serial number” once they mark attendance for the meeting.
4. Other shareholder may ask questions to the panellist, via active chat-board during the meeting.
5. Please remember speaking serial number and start your conversation with panellist by switching on video mode and audio of your device.

Shareholders are requested to speak only when moderator of the meeting / management will announce the name and serial number for speaking.

### Instructions for Shareholders / Members to Vote during the Annual General Meeting through InstaMeet

Once the electronic voting is activated by the scrutinizer / moderator during the meeting, shareholders / members who have not exercised their vote through the remote e-voting can cast the vote as under:

1. On the Shareholders VC page, click on the link for e-Voting “Cast your vote”
2. Enter your 16 digit Demat Account No. / Folio No. and OTP (received on the registered mobile number/ registered email Id) received during registration for InstaMEET and click on ‘Submit’.
3. After successful login, you will see “Resolution Description” and against the same the option “Favour/ Against” for voting.
4. Cast your vote by selecting appropriate option i.e. “Favour/Against” as desired. Enter the number of shares (which represents no. of votes) as on the cut-off date under ‘Favour/Against’.
5. After selecting the appropriate option i.e. Favour/Against as desired and you have decided to vote, click on “Save”. A confirmation box will be displayed. If you wish to confirm your vote, click on “Confirm”, else to change





your vote, click on “Back” and accordingly modify your vote.

6. Once you confirm your vote on the resolution, you will not be allowed to modify or change your vote subsequently.

Note: Shareholders/ Members, who will be present in the Annual General Meeting through InstaMeet facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting facility during the meeting. Shareholders / Members who have voted through Remote e-Voting prior to the Annual General Meeting will be eligible to attend / participate in the Annual General Meeting through InstaMeet. However, they will not be eligible to vote again during the meeting.

Shareholders / Members are encouraged to join the Meeting through Tablets/ Laptops connected through broadband for better experience.

Shareholders/ Members are required to use Internet with a good speed (preferably 2 MBPS download stream) to avoid any disturbance during the meeting.

Please note that Shareholders/ Members connecting from Mobile Devices or Tablets or through Laptops connecting via Mobile Hotspot may experience Audio/Visual loss due to fluctuation in their network. It is therefore recommended to use stable Wi-Fi or LAN connection to mitigate any kind of aforesaid glitches.

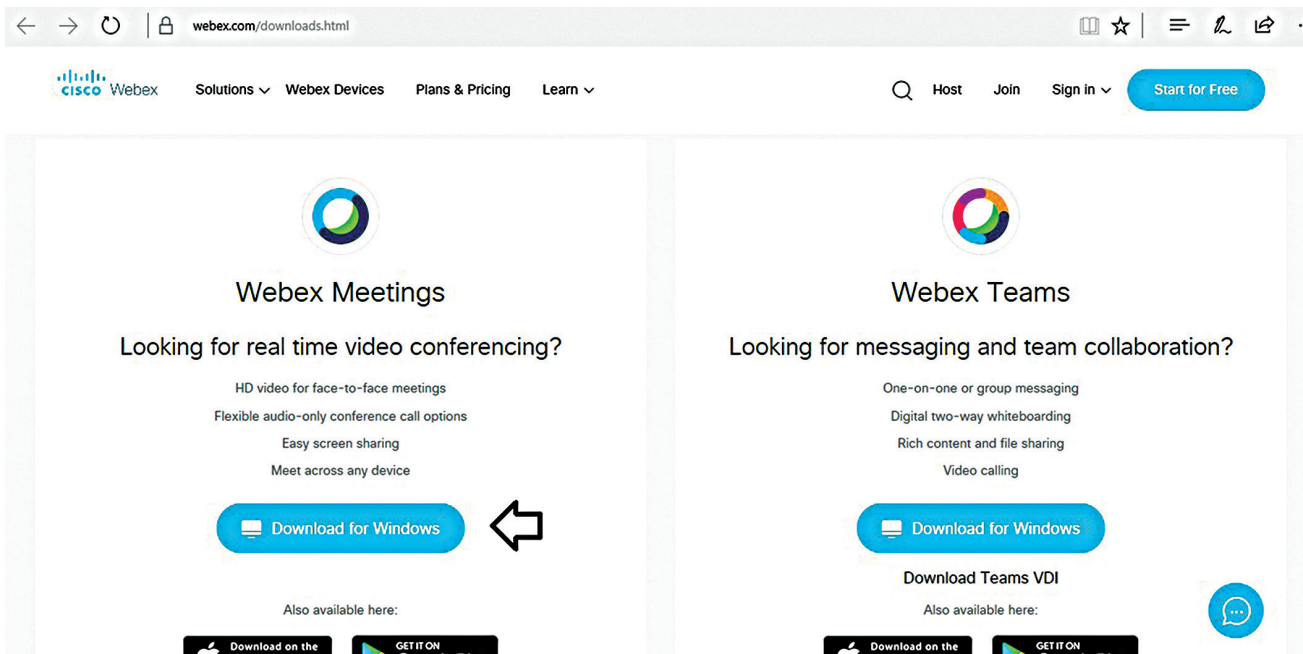
In case shareholders/ members have any queries regarding login/ e-voting, they may send an email to [instameet@linkintime.co.in](mailto:instameet@linkintime.co.in) or contact on: - Tel: 022-49186175.

## Annexure

### Guidelines to attend the AGM proceedings of Link Intime India Pvt. Ltd.: InstaMEET

For a smooth experience of viewing the AGM proceedings of Link Intime India Pvt. Ltd. InstaMEET, shareholders / members who are registered as speakers for the event are requested to download and install the Webex application in advance by following the instructions as under:

a) Please download and install the Webex application by clicking on the link <https://www.webex.com/downloads.html>





**Step 1**  
Double-click the webexapp.msi file you downloaded



**Step 2**  
The Webex Meetings setup wizard will launch. Follow the instructions to set up.



**Step 3**  
Once installed the app will launch automatically.

To open the app double-click the Webex Meetings icon on your desktop.



**Step 1**  
Double-click the webexapp.msi file downloaded



**Step 3**  
Once installed the app will launch automatically.

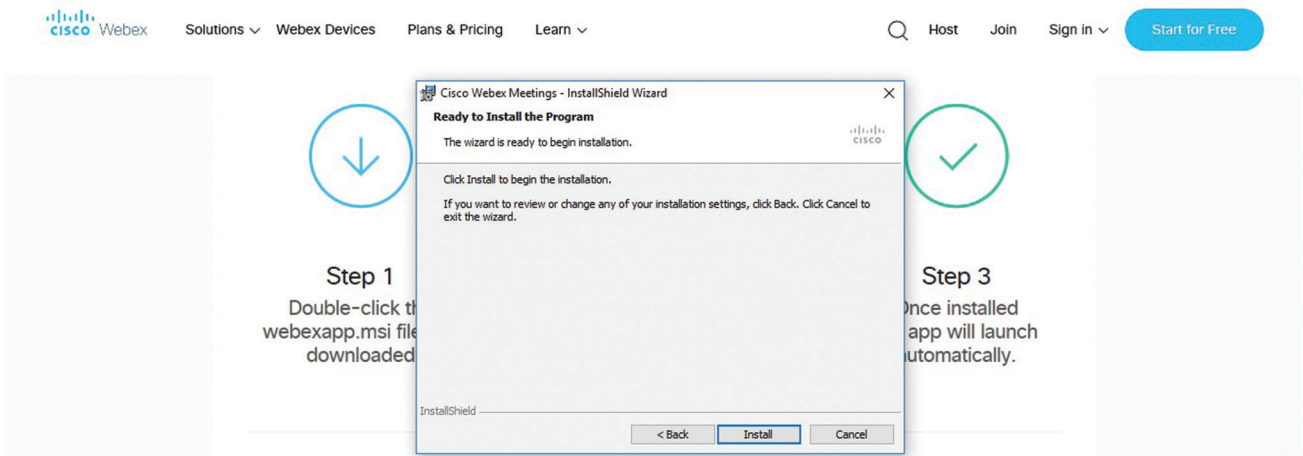
To open the app double-click the Webex Meetings icon on your



**Step 1**  
Double-click the webexapp.msi file downloaded



**Step 3**  
Once installed the app will launch automatically.



OR

b) If you do not want to download and install the Webex application, you may join the meeting by following the process mentioned as under:

Step 1	Enter your First Name, Last Name and Email ID and click on Join Now.
1 (A)	If you have already installed the Webex application on your device, join the meeting by clicking on Join Now
1 (B)	If Webex application is not installed, a new page will appear giving you an option to either Add Webex to chrome or Run a temporary application. Click on Run a temporary application, an exe file will be downloaded. Click on this exe file to run the application and join the meeting by clicking on Join Now



Event Information:

Event status:  
Date and time:  
Duration:  
Description:

By joining this event, you are accepting the Cisco Webex [Terms of Service](#) and [Privacy Statement](#).

Join Event Now

You cannot join the event now because it has not started.

First name:   
 Last name:   
 Email address:   
 Event password:

Mention your First name, Last name and email address

[Join by browser](#) **NEW!**

If you are the host, [start your event](#)

## IMPORTANT COMMUNICATION

SEBI and the Ministry of Corporate Affairs encourages paperless communication as a contribution to green Environment. Members holding shares in physical mode are requested to register their e-mail ID's with – Company's Registrar and Share Transfer Agents (RTA) M/s Link Intime India Pvt. Ltd Noble Heights, 1st Floor, Plot NH 2, C-1, Block LSC, Near Savitri Market, Janakpuri, New Delhi – 110058, Phone: 011 - 414 10592, 93, 94; Fax : 011 - 414 10591 Email: delhi@linkintime.co.in and Members holding shares in demat mode are requested to register their e-mail ID's with their respective Depository Participants (DPs) in case the same is still not registered.

If there is any change in the e-mail ID already registered with the Company, members are requested to immediately notify such change to the Registrars & Share Transfer Agents of the Company in respect of shares held in physical form and to their respective DPs in respect of shares held in electronic form.

## EXPLANATORY STATEMENT

As required by Section 102 of the Companies Act, 2013, the following Explanatory Statement sets out material facts relating to the business under item Nos. 4 to 5 of the accompanying Notice dated 14-08-2020.

### ITEM NO. 4

The Board of Directors of the Company re-appointed Dr. Mohinder Sahlot (DIN- 01363530) as an Independent Director of the Company w.e.f. 30th March, 2020 in the capacity of the Independent Director for the second term for another period of 1 year w.e.f. 30th March, 2020.

Your Board considers that her continued association with the Company would be of immense benefit to the Company. In view thereof, your Board has recommended him to be re-appointed as an Independent Director of the Company for another period 1 year up to 29th March, 2021.

The proposed resolution does not relate to or affect the business interest of any other Company in which the Promoter, Director, Manager or Key Managerial Personnel have substantial interest.

None of the Directors & their Relatives are interested in the proposed resolution except Dr. Mohinder Sahlot.

The directors recommend the said resolution for the approval of the members of the Company as a Special Resolution.

### ITEM NO. 5

The Board, on the recommendation of the Audit Committee, has approved the appointment and remuneration for an amount of ₹2 Lakhs per annum for conducting the cost audit for the financial year ending 31.03.2021 of the Cost Auditors- M/s. N. M. & Co., Cost Accountants (FRN: 000545).

In accordance with the provisions of Section 148 of the Act read with the Companies (Audit and Auditors) Rules, 2014, the remuneration payable to the Cost Auditors has to be ratified by the shareholders of the Company by way of an ordinary resolution.

Accordingly, consent of the members is sought for passing an Ordinary Resolution as set out at Item No. 5 of the Notice for approval of the remuneration payable to the Cost Auditors for the financial year 2020-21.

The proposed resolution does not relate to or affect the business interest of any other Company in which the Promoter, Director, Manager or Key Managerial Personnel have substantial interest.

None of the Directors / Key Managerial Personnel of the Company / their relatives is, in any way, concerned or interested, financially or otherwise, in the said resolution.

#### Registered Office:

A-177, Okhla Industrial Area  
Phase-I, New Delhi-110020  
CIN : L45101DL1979PLC009654

By order of the Board  
For **Ahluwalia Contracts (India) Ltd**  
Sd/-  
**(Vipin Kumar Tiwari)**  
GM (Corporate) & Company Secretary  
ACS: 10837

Date:14.08.2020